



**College and Career Readiness
Playbook for
October 14th, 2015**



Central Office Activities and Support:

- District letter, auto dialer, and email to parents, students, and staff outlining activities taking place and resources available on this day.
- Collect from secondary sites a plan that outlines their College Kick Off goals and activities.
- Provide a district College Kick Off flyer/ posters.
- Emphasis college and career activities/guidance lessons provided by school counselors.
- Collaborate with parent and community engagement organizations (PTA, ELAC, LCAP parent advisory group, etc.) for site support and encouragement of students.

Parent and Community Engagement Activities:

- Parent/community group hosts a parent meeting on financial literacy and post-secondary options along with school staff.
- On October 14th Parent groups or volunteers visit the school campus in the morning to cheer students and post motivational signs campus wide.
- Encouraging parents to have a conversation on college and career plans with their students.

9th grade College and Career Readiness Lessons/Activities:

- Students take PSAT/PSAT 8/9 test.
- Provide a guidance lesson that distinguishes the difference between high school graduation and college admission.
- Guidance lesson on what is the difference between a job and a career.
- Review the course offerings available to students on campus/ in district
- Review A-G and graduation requirements. Include pre and post test data for comprehension
- Provide guidance lesson on career exploration
- Review post-secondary educational options including bachelor degree, associate degree, certification training.
- Provide financial literacy lesson ex: FAFSA Forecaster.
- Create a monthly planning calendar/check list for college and career readiness activities
- www.californiacolleges.edu lesson/activity



10th grade College and Career Readiness Lessons/Activities:

- PSAT Test taking for all students. Grade level to focus on for AP Potential.
- Provide financial literacy lesson ex: FAFSA Forecaster.
- Provide a guidance lesson that distinguishes the difference between high school graduation and college admission.
- Review A-G and graduation requirements. Include pre and post test data for comprehension
- Provide guidance lesson on career exploration.
- Review post-secondary educational options including bachelor degree, associate degree, certification training.
- Create a monthly planning calendar/check list for college and career readiness activities.
- Provide an Advanced Placement course introduction session.
- www.californiacolleges.edu lesson/activity.

11th grade College and Career Readiness Lessons/Activities:

- PSAT test taking for all students/ National Merit Scholarship consideration as 11th grade students
- Where am I now? Activity that reflects student's profile (transcripts, grades, etc.) to determine possible post-secondary options.
- Preliminary planning for Personal Statement/ Scholarship essay planning
- Lesson on explaining the hidden challenges and cost of remediation at post-secondary institutions.
- Create a monthly planning calendar/check list for college and career readiness activities.
- www.californiacolleges.edu lesson/activity.

12th grade College and Career Readiness Lessons/Activities:

- Students take SAT test before the December 2015 college application deadline.
- Understanding the FAFSA process/ Registering for FAFSA PIN/FAFSA Forecaster.
- Application workshop to California State Universities.
- Application workshop to University of California.
- Application workshop on Common Application.
- Informational sessions on local and national scholarship searches and application process
- Letter of recommendation process and student brag sheets.
- Review Senior Exit Interview process